



May 18, 2015

DIVISION MEMORANDUM
No. 282, s. 2015

**BASA PILIPINAS MASS TRAINING ON EFFECTIVE LITERACY INSTRUCTION
FOR GRADE 3 TEACHERS**

To: **Assistant Superintendent
Division Supervisors/Coordinators
District Supervisors/OICs
Elementary School Heads**

1. This Office announces the conduct of the ***Basa Pilipinas* Mass Training on Effective Literacy Instruction for Grades 3 Teachers on May 25-27 (Batch 1) and May 28-30, 2015 (Batch 2)**. Please refer to the enclosure for the allocation of participants per district, training venues and the Lead Instructors (LIs), Facilitators (Facis), as well as financial staff and nurses involved.
2. This training aims to:
 - revisit effective literacy instructional practices and the 14 domains of literacy;
 - deepen understanding on the concept of “bridging” between and among languages;
 - examine an instructional sequence using the *Basa* revised Teacher’s Guides, Listening Stories and Leveled Texts; and
 - enhance classroom management skills through establishing sound classroom rules and routines.
3. All teachers whose names are in the List of Grade 3 Teachers submitted by the District Supervisors/OICs to the *Basa Pilipinas* Office are expected to participate in the said training. A teacher who will replace an official participant is required to present an endorsement letter from the School Head upon registration.
4. Participants from Cordova, Consolacion, Liloan, Minglanilla 1 and 2 and San Fernando have live-out arrangement; the rest of the districts have live-in arrangement. They are expected to arrive at the venue on Day 1, except for teachers from Bantayan, Camotes, Logon, Guimbitayan, Carnaza, Pantao and Guibitngil who may check-in on Day 0 (i.e. May 24 for May 25-27). Registration will be on Day 1 (May 25 for Batch 1 and May 28 for Batch 2) at exactly 8:00 AM. Checking out is on Day 3. For live-in participants, only round-trip transportation expenses shall be reimbursed with boat, bus and taxi receipts as attachments.
5. Teachers are not allowed to bring any family member to stay in the venue. They are responsible for their own maintenance medicines and vitamins.
6. Members of the training team are advised to be at their respective training venues in the afternoon of Day 0 of the three-day training. Nurses and financial staff shall proceed to the training venue on Day 1.
7. Teaching personnel shall be granted Service Credits tantamount to the number of days reflected in the daily attendance sheets, while non-teaching personnel are entitled to a Compensatory Time Off (CTO) benefit for their involvement in the said training during non-working day/s.
8. Traveling, hotel accommodation, meals, snacks and other expenses relative thereto, shall be chargeable against **USAID *Basa Pilipinas* Funds**, subject to availability and the usual accounting and auditing rules and procedures. *First meal* is morning snacks of Day 1.
9. This Memorandum serves as Authority to Travel.
10. Immediate and wide dissemination of and compliance with this Memorandum is directed.

ARDEN D. MONISIT, Ed.D.
Schools Division Superintendent

Training on Effective Literacy Instruction for Grade 3 Teachers
Summer Mass Training for Cebu Province
May 25-30, 2015

Cluster #	District	# of teachers	Total # of pax	Venue	Accommodation Arrangement	Lead Instructors	DepEd Facilitators	DepEd Support	
								Finance	Nurse
1	Cordova	33	86	Citi Park Hotel	Live-out	Liza Maningo/Novie Mangubat	Mercedita Alvarado/Winfriel Batucan	Marilyn Cuesta	Ivy Diez
	Liloan	53							
2	Minglanilla 2	28	91	Citi Park Hotel	Live-out	Nancy Villanueva/Imelda Gealon	Jovencia Sanchez/Marivic Montorio/Jasmine Gella	Alandre Johnny Cuesta	Digna Oliva
	Consolacion	63							
3	Aoguisan	27	74	Citi Park Hotel	Live-in	Pizza Galura/Maria Elena Paras	Merlene Baillig/Mercedita Arquillano	Edgardo Georsua	Manuel Chavez
	Asturias	47							
4	San Fernando	51	91	Hotel Fortuna	Live-out	Gretzel Matulac/Chloe Garrucha	Dominga Cafeite/Anabelle Alob/ Pamela Andan	Indelicia Yorpo	Miraliza Alveola
	Minglanilla I	40							
5	Berili I	30	95	Hotel Fortuna	Live-in	Pamela Rodemio/Juvimar Montolo	Marjorie Difoso/Eliseo Leones Jr./ Glenn Tahaniangit	Donnabelle Bustamante	Luz Enad
	Berili II	33							
6	Medellin	32	73	Golden Peak Hotel	Live-in	Celieta Yabo/Mary Ann Flores	Josefina Almacer/Marissa Baylosis	Kim Clifford Sy	Reymond Gamutin
	Balamban I	37							
7	Balamban II	36	78	Golden Peak Hotel	Live-in	Omega Sol/Jennifer Artiga	Marieber Pulvera/Rachel Modequillo	Jennifer Rondina	Salome Santos
	Carmen	36							
8	San Remegio I	21	88	Sarroza Hotel	Live-in	Rubie Sajise/Gladys Balagtas	Analiza Villarin/Fe Belyn Alguno	Emelyn Capangpangan	Namue de la Torre
	San Remegio II	21							
9	Tuburan I	30	81	Sarroza Hotel	Live-in	Cecile Jocson	Violeta Gonzaga/ Angeli Alin	Krismae Fernandez	Abigail Apple Tumalak
	Tuburan II	32							
10	Catmon	26	82	Golden Valley Hotel	Live-in	Mimai Garcia	Cecilia Cartilla/Maria Fe Orongan/ Maylah Villanueva	Joewena La Guardia	Denise Juezan
	Daanbantayan I	31							
11	Daanbantayan II	31	839	Sogod	27	Total for May 25-27			
	Tabuelan	19							
12	Tabogon	29							
	Borbon	26							
13	Sogod	27							

Total for May 25-27

839

May 28-30, 2015

11	25	San Francisco	42	74	Citi Park Hotel	Live-in with Day 0	Nancy Villanueva/Juvinar Montolo	Annabelle Alob/Marjorie Difoso	Marilyn Cuesta	Catherine Amal
	26	Bantayan I	32							
	27	Tudela	10					Glenn Tahanlangit/Pamela Andan	Leila Teofilo	Ma. Ludee Ermac
12	28	Santa Fe	23	63	Citi Park Hotel	Live-in with Day 0	Cecile Jocson/Novie Mangubat			
	29	Bantayan II	30							
	30	Madridejos	27							
13	31	Poron	21	61	Citi Park Hotel	Live-in with Day 0	Pizza Galura/Liza Maningo	Mercedita Alvarado/Analiza Villarín	Karla Ayuso	Mary Ann Tamayo
	32	Pilar	13							
	51	Pinamungajan I	24							
14	52	Pinamungajan II	23	95	Sarroza Hotel	Live-in	Rubie Sajise/Imelda Gealon	Rosemarie Catubig/Maylah Villanueva/Rowena Dungog	Marlette Sabino	Evelia Cole
	53	Badian	31							
	54	Boljoon	17							
	38	Sibonga	35							
15	39	Ronda	15	83	Sarroza Hotel	Live-in	Omega Sol/Jennifer Artiaga	Marieber Pulvera/Rachel Modequillo	Rosemarie Yburan	Lindy Rouz Castro
	40	Compostela	33							
	41	Dalaguete I	41							
16	42	Dalaguete II	24	82	Golden Peak Hotel	Live-in	Mary Ann Flores/Celieta Yabo	Angeli Alim/Josefina Almacen	Donnabelle Bustamante	Joy Lumapas
	43	Samboan	17							
	44	Argao I	34							
17	45	Argao II	34	91	Golden Peak Hotel	Live-in	Mimai Garcia/Chloe Garrucha	Cecilia Cartilla/Maria Fe Orongan/Jasmine Gella	Geraldine Rabuya	Minerva Perales
	46	Moalboal	23							
	47	Dumanjug I	21							
18	48	Dumanjug II	25	82	Hotel Fortuna	Live-in	Pamela Rodemio	Eliseo Leones Jr/Marivic Montejo/Merlene Bailing	Ryma Joy Legados	Florence Tabalin
	49	Alcoy	15							
	50	Oslob	21							
	55	Santander	13							
	56	Alegria	21							
19	57	Ginatitan	13	80	Hotel Fortuna	Live-in	Gladys Balagtas/Maria Elena Paras	Mercedita Arquillano/Fe Belyn Alguno	Krisamae Fernandez	Charity Buenconsejo
	58	Alcantara	14							
	59	Malabuyoc	19							
Total for May 28-30			711							
TOTAL:			1,550							

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